

# **TOWN OF GRAFTON**

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GRAFTON MEMORIAL MUNICIPAL CENTER
2017 DEC -8 PM 3: 52 **GRAFTON, MASSACHUSETTS 01519** 

(508) 839-5335 ext 1120 \* FAX (508) 839-4602 planningdept@grafton-ma.gov www.grafton-ma.gov

# APPLICATION FOR SPECIAL PERMIT

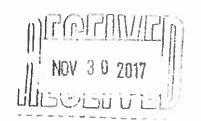
Application No SP 2017-10

Application No.
APPLICANT & PROPERTY OWNER INFORMATION
NAME Mass State Police Museum and Learning Center- Contact: Steve Byron
STREET 44 Worcester St. P.O. Box 309 CITY/TOWN Grafton
STATE MA ZIP 01560 TELEPHONE
NAME OF PROPERTY OWNER (if different from Applicant) Peter & Judith Schotahus
Deed recorded in the Worcester District Registry of Deeds Book 29042 Page 279
SITE INFORMATION:
STREET AND NUMBER 308 Providence Rd. South Grafton, MA 01560
ZONING DISTRICT VMU ASSESSOR'S MAP 124 LOT #(S) 7
LOT SIZE25 AC FRONTAGE _30 Ft.
CURRENT USE 325 - Retail Store
PROJECT/PLAN INFORMATION:
PLAN TITLE
PREPARED BY (name/address of PE/Architect) GRLA
DATES 12/04/17
Use for which Special Permit is sought: (refer to § 3.2.3.1 of the Zoning Bylaw - Use Regulation Table):  Change of use.
Cite all appropriate sections of the Zoning By-Law which pertain to this Application, Use and Site:
TO THE GRAFTON PLANNING BOARD:
The undersigned, being the APPLICANT named above, hereby applies for a SPECIAL PERMIT to be granted by
the Planning ward and certifies that, to the best of APPLICANT'S knowledge and belief, the information contained herein is correct and complete.
Applicant's Stature Date: 12/08/17
ZE Alberta



# **TOWN OF GRAFTON**

GRAFTON MEMORIAL MUNICIPAL CENTER 30 PROVIDENCE ROAD GRAFTON, MASSACHUSETTS 01519 (508) 839-5335 ext 1170 \* FAX: (508) 839-4602 www.grafton-ma.gov



TREASURER / COLLECTOR

# **Certificate of Good Standing**

Applicants seeking permits with the Town of Grafton must submit this completed form at the time of application. When all obligations are paid to date, you must attach this "Certificate of Good Standing," with your application. Delinquent bills must be paid in full before the appropriate department accepts your application. Please make arrangements to pay these outstanding bills at the Collector's Office.

Please note: it can tak	e up to three (3) bus	siness days to process o	each request. 📉 👆	
Please check all that apply and indic	eate if permit(s) have	been issued	CI	DEC
Perm Yes	nit Issued? No		Permit Issued? Yes No ROUND BO	© 80
☐Building - Inspection(s)	enter and an enter	□Septic System	N E	
Building - Electric	erania (mana)	☐ Conservation	ŎŞ.	2017
□Building - Plumbing		□Planning	AR	
□Board of Health ===	and the second second	Other	9	
Other Permit:				
MASS STATE POLICE Petitioner Name 1224	UNE CELLER	Bullett Owner	Applicant CKIN	121076
206 Providence Ro		202 from a	dence Rd	er sie
South City, State, Zip	NA 01560	Grafion, MA City, State, Zip		
977 408 157 Phone	13			
Date:	Gurre	nt Delinga	ent N/A	
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Personal Property			V	
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Treasurer / Collector Signature (//	free.	, , ,	Sate	

308 Providence Road Map 124 Lot 7



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308 Providence Road Map 124 Lot 7



Owner Name FISHERVILLE REDEVEL( LIPPMAN DEBORAH TRIBLACKSTONE MILL DEIPO BOX 74 HENAULT RONALD JET LYNX REALTY TRUST PO BOX 31 HARRINGTON JOHN C JI PACHICO DANIELLE PACHICO DANIELLE PACHICO DANIELLE IMORCONE MICHAEL W 303 PROVIE GREGORICH DANIELLE IMORCONE MICHAEL W 303 PROVIE EXCLUSIVE PROPERTIE LIPPMAN DEBORAH TRIBLACKSTONE MILL DEIPO BOX 74 CHIROS RICHARD S CHIROS THERESA L SCHOTANUS PETER B SCHOTANUS PETER B SCHOTANUS PETER B SCHOTANUS PACHICI JAMES & ENIDA BRAHIMI ARDI SPAHIU JAMES & CARRES SCHOTA STREET R 17 BENCONI SPAHIU JAMES & ENIDA BRAHIMI ARDI SPAHIU JAMES & CARRES SOLOTIONE SOLO SOLO SOLO SOLO SOLO SOLO SOLO SOL	MILL DEIPO BOX 31  TRUST PO BOX 31  CHARLIN SOLD WESTBORO ROAD N GRAFTON 12 MURRAY AVENUE SCHAFTON SCHAFTON 12 MURRAY AVENUE SCHAFTON SCHAFTON SCHAFTON SCHAFTON SCHAFTON SCHAFTON SCHAFTON SCHAFTON 14 WRENTHAM ROAD JUDITH A 25 CARR STREET WORCESTE WORCESTE SCHAFTON 15 PROVIDENCE ROAD SCHAFTON 15 HARDING STREET SCHAFTON 15 HARDING STREET SCHAFTON 15 HARDING STREET SCHAFTON 17 MILL DEIPO BOX 315 PROVIDENCE ROAD SCHAFTON 15 HARDING STREET SCHAFTON 17 MILL DEIPOT STREET SCHAPTON 17 MILL DEIPOT STREET SCHAPTON 17 MILL DEIPOT S	MILL DEIPO BOX 745 TRUST PO BOX 31 TRUST PO BOX 31 86 OLD WESTBORO ROAD 12 MURRAY AVENUE LORRAIN 301 PROVIDENCE ROAD CHAEL W 303 PROVIDENCE ROAD KELLIE S 305 PROVIDENCE ROAD MILL DEIPO BOX 745 TREET R 17 BENSON STREET JUDITH A 25 CARR STREET JUDITH A 26 CARR STREET JUDITH A 27 GRAFTON FOAD JUDITH A 30 FOAD
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# Existing Building Investigation and Evaluation Report Prescriptive Compliance Method

# Mass State Police Museum and Learning Center – Temporary Rental Location 308 Providence Rd. Grafton, MA 01560

**Prepared By:** 

Gorman Richardson Lewis Architects
239 South Street

Hopkinton, MA 01748

RECEIVED

DEC 8 2017

PLANNING BOARD GRAFTON, MA

Date:

**December 5, 2017** 

# <u>Part A - Existing Building General Information:</u>

Use Group

M – Mercantile

Type of Construction Type VB – wood frame sprinklered

Area:

First Floor - Approx. 3,900 SF

Second Floor - Approx. 1,400 SF

Total – Approx. 5,300 SF

• Stories above grade:

2 + attic

• Existing lot size:

0.25 acres

Sprinkler System:

Sprinkled

The existing building was originally constructed in 1880.

# Part B - Proposed Building General Information:

• Use Group

A-3 – Assembly – Museum

B - Offices

• Type of Construction Type VB – wood frame protected

Area:

First Floor - Approx. 3,900 SF

Second Floor - Approx. 1,400 SF

Total – Approx. 5,300 SF

Stories above grade:

2 + attic

• Existing lot size:

0.25 acres

Sprinkler System:

existing sprinkler

system throughout the building

The existing building will be used as a temporary location for the Mass State Police Museum and Learning Center. No alterations or renovations to the property. Only a sign will be added at the front of the building. The program will be limited to one to two small groups of 12-15 kids per day.

# Part C – Structural Systems

Existing Structure to remain.

# Part D - Use, Height and Area Requirements

Use or Occupancy Classification (Chapter 3)		
Museum	A-3 - Assembly, Museum	1 hour separation between floors
Offices	B- Business	1 hour separation between floors

# **Table 503 Allowable Area and Height**

A-3 is the most restrictive at 6,000 SF per floor and 1 story (also applies to M)

With the accessible area around the building and the fire protection sprinkler system floor area is increased to 21,000 SF which is more than the proposed 3,900 SF so the area is in compliance.

Business use is provided on the second floor and is in compliance at 1 story (3 stories are allowed for B with sprinkler system).

# Part E – Egress Requirements

# **First Floor**

The first-floor 3,900 SF museum space provides direct access and egress to grade.

# **Second Floor**

The second floor office space of 1,400 SF and requires 2 means of egress.

# <u>Attic</u>

The storage space in the attic has one means of egress.

One HP parking space is provided and one accessible bathroom.

# Part F – Fire Protection Systems

The existing building is protected with sprinkler system.

# Part G – Energy Conservation and Requirements

N/A

308 Providence Road, Grafton, MA



c) A written description of the proposed use, signed by the applicant(s) and owner(s) of the property, which provides, at a minimum, the following details:

The Mass State Police Museum is proposing change of use of 308 Providence Road Grafton, MA from Mercantile to Museum A-3 and business. This location is a temporary location for the museum. The Museum has provided safety protocols for loading and unloading small groups to the museum from the back of the building. The 30 Required parking spaces are provided on site (currently 11 parking spaces 1 HP) and within 175' away from site on 7 Depot street. Currently, 35 parking spaces are available. The museum is a nonprofit organization. This temp location is open Tuesdays and Thursdays from 10 to 2 and every other Saturday and by appointment only. The Museum is on ground floor, employees only and storage on 2nd floor and storage on 3rd floor. Existing building to remain as is- only temporarily being rented. There will be no alterations to property other than a sign. (The New sign will meet requirement in Bylaws 4.4) Building has zoned central heat and air, sprinkled building, emergency generator, HP parking space, HP entrance & HP bath.

- the specific nature of the operations/activities that are proposed on the property;
   We will be operating a museum with a learning center that will host workshops, classes, book readings and special events.
- a description of all existing use(s) of the property, and an indication of whether or not such
  uses will continue with the proposed use(s);
- hours of operation of the proposed use(s) or activity;
  Tuesdays and Thursdays from 10 to 2 and every other Saturday and by appointment only. Times will vary depending on special functions and summer workshops the learning center will host tours with small groups of less than 14 kids at a time. If the children are transported in a small bus or van offloading will be in the parking area driveway which is away from traffic, and 6 feet walk on the walkway right next to the building into the front door. In the event of a larger special event we have an agreement for overflow parking on depot street, which is within the

300 feet requirement and does not involve crossing any streets to get to the museum.

- the maximum number of employees on the largest shift;
   1 full time employee, 2 part time consultants and 18 volunteers
- Shipping/receiving activity (including types of delivery vehicles, number/frequency of deliveries);
   only small regular ups, usps, packages
- Use of any hazardous materials or substances in the operation of the proposed use;
- any potential for future changes to the building or use(s), such as increases in: the square footage
  of the building; the hours of operation and/or deliveries; the maximum number of employees; or
  any other significant changes to the proposed use (s) as presented by the current application;

none

in: the square footage of the building;

308 Providence Road, Grafton, MA

Gorman Richardson Lewis Architects
239 South Street Hopkinton, MA 01748
T - 508.544.2600 F - 508.435.0072
www.grfarchitects.com

none

the hours of operation and/or deliveries;

none

the maximum number of employees;
 Employee numbers would only increase if grants are approved for said employees

- or any other significant changes to the proposed use(s) as presented by the current application;
   None
- any other information or details that may not be specified herein or required to be shown on the
  plans, but, as determined by the Planning Board, is relevant due to the specific nature of the
  proposed use(s) or activity;
   N/A
- list of any requested waivers from the requirements of Sections 1.3.3.3(d)- (f), including a detailed explanation/justification of the reason(s) for such request.
   This has been filed with the town.
- 1. Name and address of the person(s) submitting the application;

Mass State Police Museum, 44 Worcester St. P.O. Box 309, Grafton MA

2. Name and address of the owner(s) of the subject property(ies), if different;

Peter & Judith Schotanus, 25 Carr St. Whitinsville, MA 01588

3. Present use(s) of the land and description and use(s) of existing building(s) thereon, if any;

Existing building is not occupied, but current use group is retail. Police museum is renting property as temporary location.

4.Proposed use(s) of the land;

Temporary Police Museum, office, and storage.

5. Proposed use(s) of existing buildings, ifany;

Temporary Police Museum, office, and storage.

6.Description and proposed use(s) of the proposed building(s), if any;

A temporary museum to display and store historic memorabilia of state police related items. Educate visitors on the Massachusetts State Police past and about up to date law enforcement methods and current highway safety efforts.

7. Zoning District(s) in which the parcel is located, including floodplain if applicable;

VMU, N/A

8. Locus Map (scale of 1"=1,000") and north arrow;

See attached GIS MAPs





9. Title Block containing: name of the project; applicant; property owner; property address and Assessor's Map/Lot number; date (withrevisions); name, address and phone number, and the signature and seal of the professional architect or engineer preparing theplan;

#### Refer to attached GIS Site Plan

**10.** Wetlands, Ponds, Streams, or other water bodies, including all applicable buffer zones;

#### N/A

(11.) Ownership of all abutting land and approximate location of buildings, driveways, and parking areas thereon within a maximum distance oftwo hundred

### See GIS Site Plan for additional parking.

(12.) Existing and proposed topography at two-

#### N/A

(13.) All property lines of the subject property, and all setbacks of buildings and parking areas from said lines, and existing and proposedeasements, if any;

#### **Existing to Remain**

(14.) Extent and type of all existing and proposed surfaces (pervious and impervious) on the property, including specificmaterials;

#### Existing to remain

(15.) Lot coverage calculations showing percentage of buildings, percentage of pavement, and percentage of open space/landscapedareas;

#### N/A

(16.) Parking calculations for proposed use(s), including all existing use(s) that will continue to exist on the property, ifapplicable;

#### 30 Spots

- (17.) Would like to request waiver for Calculations of the volume of earth material to be removed or filled on the property, and delineation of the location(s) of such activity;
- (18.) Driveways and driveway openings/entrances:

#### **Existing to Remain**

#### (19.) Parking and loading spaces;

Currently there are 11 parking spaces; 1 of which is Handicap Accessible.

30 spots are required. The additional 24 spots are with 200ft of the building. And indicated in the site plan. The safety protocol for unloading and loading students will be to unload and load in the back of the building.





Buildings with more than 2,000 sq. 150 sq. ft. gross floor area ft, excluding storage area

excluding storage area

1.00

(20.) Service areas and all facilities for screening;

(21.) Landscaping;

No change

(22.) Lighting;

No change

(23.) Proposed signs (business, traffic, etc.);

New sign in accordance w/zoning bylaws 4.4

(24.) Sewage, refuse and other waste disposal;

Trash dumpster in back.

(25.) Stormwater management facilities (drainage);

N/A

(26.) All structures and buildings associated with the proposed and existing use(s) on the property;

Existing buildings shown on GIS Site Plan

(27.) Exterior storage areas and fences;

N/A

(28.) Utilities and their exterior appurtenances (e.g., fire connections);

N/A

(29.) Provisions for dust and erosion control;

N/A

(30.) Any existing vegetation;

N/A

- (31.) Any other details or information deemed necessary by the Planning Board due to the unique nature of a proposed use or the subjectproperty;
- e.) A stormwater management hydrological study prepared in accordance with the Rules and Regulations Governing the Subdivision of Land: Grafton, Massachusetts (Sections 3.3.3.19 and 4.7.8).

N/A

308 Providence Road, Grafton, MA

1 ,

Gorman Richardson Lewis Architects
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T - 508.544,2600 F - 508,435,0072
www.grlarchitects.com

f.) A report, if applicable, showing calculations of the volume of earth material to be removed from or delivered to the site, including a description of such removal or fill activity. Depending upon the volume of material to be removed or filled, the Planning Board may require the Applicant to submit additional information (if not submitted in the report) regarding, but not limited to, the following: the hours of fill/removal activity; proposed route(s) of transporting materials to and from the site; and measures for dust and erosion control (both on- and off-site) for the proposed activity.

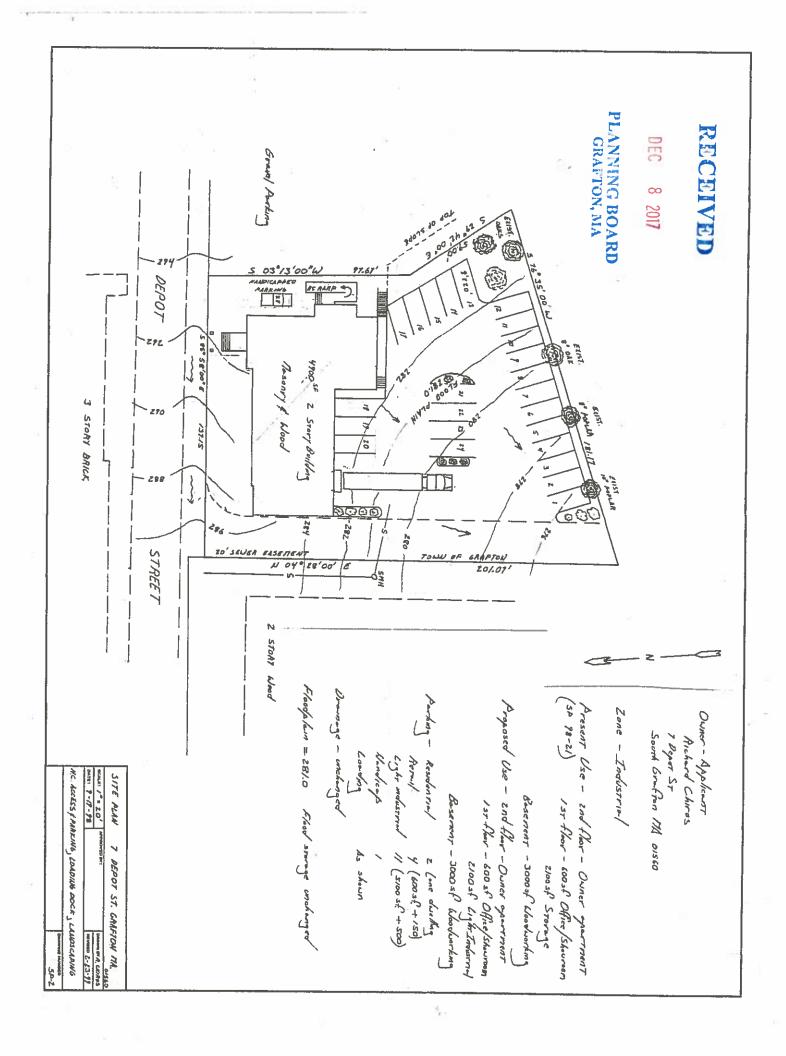
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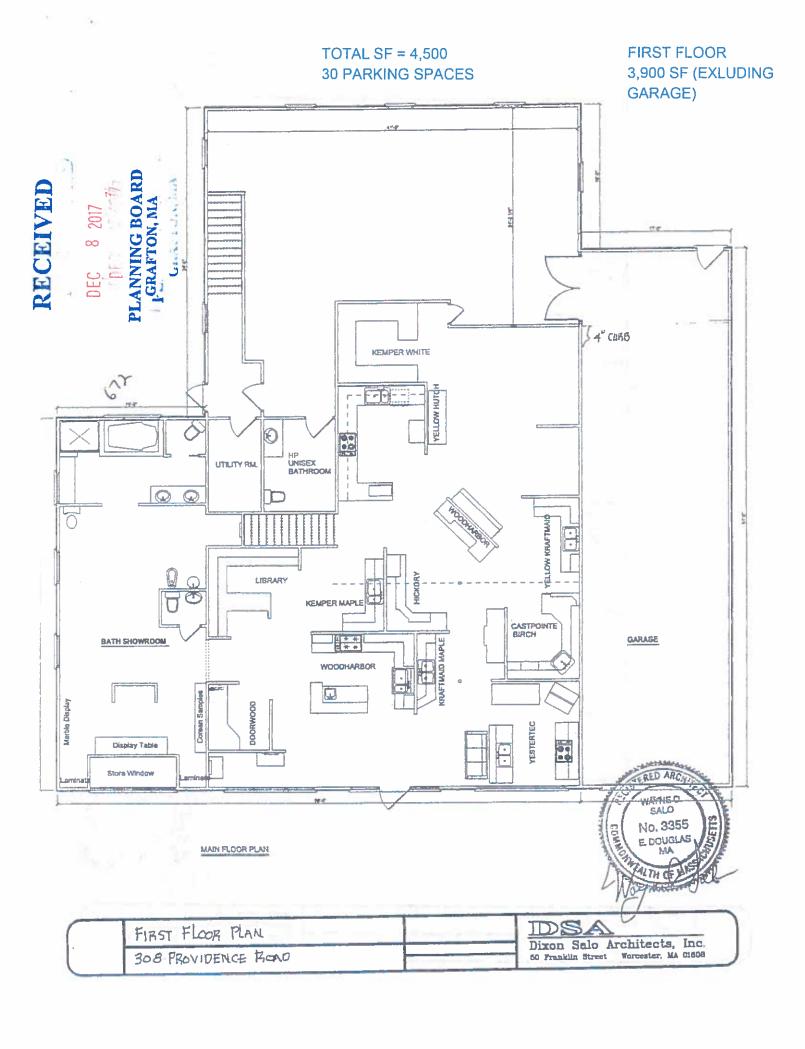
- g.) Written statements from the following:
  - (1.) The engineer and/or architect preparing the plans indicating that the building(s) and site have been designed to comply with the performance standards set forth in Section 4.1 of the ZoningBy-Law.
- (2.) The applicant(s) and owner(s) of the property indicating that the building(s) and site will be maintained, and the activities on the site will be conducted in accordance with, the performance standards set forth in Section 4.1 of the Zoning By-Law.
- h.) Any other information, materials, reports or studies deemed necessary by the Planning Board, due to the special nature of the proposed use/activity or the subject property, to achieve the purposes set forth in Sections 1.2 and 1.3.3.1 of this By-Law



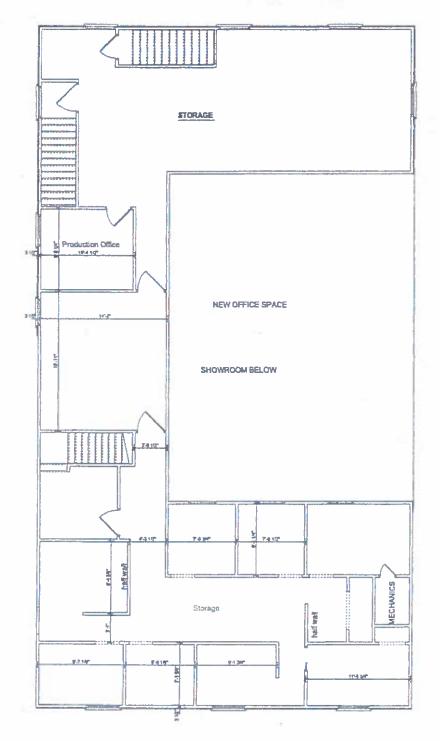
December 4, 2017

Town of Grafton, MA





# SECOND FLOOR 600 SF (EXLUDING STORAGE)





	SEC	OHO	FLOOR	PLAN
I	308	PROV	POENCE	ROAD

Dixon Salo Archite

Dixon Salo Architects, Inc. 50 Franklin Street Worcester, MA 01608